



Research Fellow – Data & Survey Analyst

The Student Social Support R&D Lab uses data and behavioral science to develop and prove scalable, high ROI interventions that mobilize and empower students' social support systems to improve achievement.

This position entails supporting our mission through the management of a portfolio of behavioral science and education research projects from start to finish, survey development, implementation, and analysis, as well as a variety of data work such as the randomization and analysis of field experiments. The data and survey-oriented Research Fellow is involved with assigned research projects from start to finish, including the design and implementation stages, as well as the analysis and final reporting. The Fellow may also be involved in literature reviews and lab communications. They work closely with the Project Manager and Data Analyst Research Fellows, data contacts at educational institutions, and vendors; and often directly with the Director of the S3 Lab, Professor Todd Rogers. The Research Fellow position is an excellent opportunity for those interested in eventually pursuing advanced degrees and/or careers in research.

Research Fellows should have a combination of the following skills:

- Strong understanding of experimental and survey design
- Experience managing, manipulating, visualizing and analyzing datasets
- Experience handling sensitive data securely
- Statistical analysis skills, preferably with a focus on surveys and/or randomized field experiments
- Experience designing and conducting online surveys (Qualtrics and Amazon MTurk strongly preferred)
- Proficiency using statistical software (Stata strongly preferred)
- Attention to detail and good documentation habits
- Familiarity with behavioral science principles
- Strong communication and writing skills
- Ability to learn new skills quickly on the job
- Ability to work with a small, fast-paced, and highly collaborative research team
- Comfort in, and familiarity with, K-12 schools and colleges are a plus but not required
- Programming (e.g. Python, HTML, JavaScript) skills are a plus but not required
- Digital publication skills (e.g. Latex and web design) skills are a plus but not required
- Experience in paper survey response digitization (e.g. Remark Office OMR) are a plus but not required
- Basic Requirements: BA/BS degree. MA or PhD a plus

Applicants should submit résumé and cover letter as PDF attachments to Samuel Madison (Samuel_Madison@hks.harvard.edu). Please put "Analyst Application" in the subject line. Finalists may be asked to submit writing samples or transcripts, and may be asked to perform a data analysis simulation. Position could begin immediately.

Harvard University provides equal opportunity in employment for all qualified persons and prohibits discrimination in employment on the basis of race, color, religion, creed, sex, sexual orientation, gender identity, national origin, ancestry, age, veteran status, disability unrelated to job requirements, genetic information, military service, or other protected status.

Note: We are only able to hire people who are eligible to work in the United States without needing the University's visa sponsorship.